

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX.

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MINUTES

19th October 2023

Present: Vice Chair Lynda Hoyle and Cllrs David Barnett, Dominic Johnson, Colin Veitch, Karen Innis, Alan Mercer and Stuart Savage, together with Ward Councillor Andrew Cousins.

The 15-minute public question time was not utilised.

1. Apologies were received from Cllrs Richard Rains and Michelle Wallis
2. There were no declarations of interest made by Councillors present.
3. The Minutes of the Meeting of the 28th September 2023 were signed as a true record.
4. **Planning Matters**
 - 4.1 Councillors were notified that Planning Application 23/01915/VAR | Variation of Condition 7 | Land east of The Firs, Sand Lane, Wilberfoss had been **granted permission**.
 - 4.2 Councillors were notified that Planning Application 22/03091/PLF | Change of use of grazing land for the siting of 15 holiday chalets and one management office | Land west of Southfield Farm, Hull Road, Wilberfoss had been **granted permission**. It was noted that 16 conditions are attached to the permission, and it is advisable that the Parish Council requests that East Riding of Yorkshire Council periodically monitor those conditions.
5. Ward Cllr Andrew Cousins advised that the East Riding of Yorkshire Council had resolved unanimously to pass a Motion, submitted by Cllr Paul West, to adopt several strategies that will enable an increase in 20 mph speed restriction zones in the East Riding. Further information will follow.
6. There were no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings.**
 - 7.1 The Clerk advised that the feedback from the first use of the community PA system was extremely positive. Evidence needs to be collected from occasions when it is used before East Riding of Yorkshire Council will release the second payment of £2,500. Ward Cllr Cousins suggested gathering evidence from the forthcoming training event and the Clerk advised that the equipment will be used for the Remembrance Day Service, and other events leading up to Christmas. It was acknowledged that a comprehensive guide and user manual has been drawn up to accompany the equipment. Ownership of the equipment is communal, due to the nature of the funding application. It will be insured by Wilberfoss School whilst stored on site and by user groups when it is used.
 - 7.2 The Clerk and Vice Chair advised that despite chaser emails, funds from the Quarry Fund have still not been received. Since the Parish Council's meeting in September, the Clerk has been assured that the funds are being held by East Riding of Yorkshire Council. Ward Cllr Cousins offered to follow up the Council's frustrations about the lack of receipt.
 - 7.3 The Clerk advised that she had had assurances from East Riding of Yorkshire Council that replacement daffodil bulbs will be in keeping with the existing varieties on the bank of Foss Beck, where drainage works are due to be carried out. As a representative of Wilberfoss in Bloom, Cllr Innis will arrange a site meeting with the appointed contractor to oversee the project of planting replacement bulbs. As project lead, Cllr Veitch will enquire about improvements to the gabion baskets that support the bank, particularly to correct a collapse of a section of the bank on Becksideside. Cllr Innis advised that the contract is currently out for tender and if a contractor is successfully appointed, drainage works could begin in late November/early December.
 - 7.4 Cllr Savage advised that little obvious progress is being made by Openreach, although Cllr Barnett suggested that the work currently being carried out is preparatory, before the breaking of footpath surfaces. Cllr Savage agreed to put a piece together for the Newsletter, to keep residents informed.

7.5 Cllr Veitch advised that he has instructed James Horsley to carry out tree maintenance work on Copper's Bridge and Becksides and he will accompany him to site to reiterate what needs to be included.

7.6 The Clerk advised that, as well as making enquiries of East Riding of Yorkshire Council, she approached Humberside Police for 'parking on pavement' flyers, without success. Cllr Johnson advised that he will make enquiries of North Yorkshire Police to see if they support such a scheme. Cllr Innis enquired as to whether we could put a flyer together in-house. Ward Cllr Cousins offered to make further enquiries of Humberside Police.

8. Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)

8.1 Councillors were advised of a plea for financial assistance to replace rotten fencing at the Brownie Garden in the amenity land off Storking Lane. It was acknowledged that the garden was created by Wilberfoss Brownies in 2016 to complement the trees planted at the Millennium. The garden has always been maintained by volunteers. An initial quote from a contractor was deemed too expensive and the Clerk advised that she had secured a second, cheaper quote. Cllr Veitch asked to be given time to make further enquiries. It was agreed that the Council should encourage volunteering and when a contractor is appointed, monies ring-fenced for community projects will be used for the maintenance scheme.

8.2 Cllrs Savage and Mercer agreed to act as marshals for the upcoming Remembrance Day Service. It was established after the meeting that Cllr Rains will be the Parish Council's representative and lay the wreath. The Clerk advised that the wreath is due to be delivered by Gordon Peel in the coming week.

9. Councillors' Reports for future Agendas

9.1 Cllr Veitch acknowledged the Motion passed by East Riding of Yorkshire Council regarding the introduction of 20 mph speed restrictions and suggested it may be worth another approach to ERYC for speed activation signage. Before a further approach it was agreed that the Council waits for statistical evidence from a speed survey and information being gathered by Cllr Wallis from a friend who is Parish Clerk in another parish.

10. Administration Matters

10.1 The Clerk explained the process of setting the Precept and asked Councillors to give some thought to future projects. The Clerk will provide Councillors with a budget in due course. The Precept Request is not due to be submitted until January 2024.

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk).*

11.1 The Clerk sought approval of the following payments:-

Combined staff wages	£739.03
The Soapy Group (PA System - peripheral equipment	£168.00
Judith Johnson (PA System - peripheral equipment	£73.74
Wilberfoss Community Centre (hire charges)	£22.00
Poste Haste (Newsletter production)	£300.00
James Horsley Limited (grounds maintenance)	£565.07
IONOS Cloud Limited (website hosting)	£15.00

Meeting closed:- 20.32

The next meeting of Wilberfoss Parish Council will take place on Thursday 16th November 2023.

Chair Clerk